

### HELPFUL LINKS

- **[VIEW THIS MESSAGE IN AN EASY-TO-READ FORMAT](#)**
  - [Broadview Heights Website Home Page](#)
    - [City Meetings and Agendas](#)
    - [Recreation Website and Brochure](#)
      - [Local Events Calendar](#)
  - Visit us on [Facebook](#), [Twitter](#), and [Instagram](#)

### NEW RECREATION CENTER RIBBON CUTTING!

Join me and Broadview Heights City Officials at the Ribbon Cutting Ceremony for the New Broadview Heights Community and Recreation Center. The ceremony will be held at 7PM on **Monday, December 17!** Info: [www.bhrec.org](http://www.bhrec.org).

#### NEW COMMUNITY & RECREATION CENTER FACILITIES OPENING MONDAY, DECEMBER 17:

- THE NATATORIUM
- THE NEW LOCKER ROOMS
- GROUP EXERCISE STUDIO A
- MASSAGE CHAIR STUDIO

### UPCOMING EVENTS NEXT WEEK (Click on the link for more information)

- [LEND-A-HAND HOLIDAY FOOD DRIVE](#) (through 12/31/18) – Seven Hills K-Mart
- [RED CROSS BLOOD DRIVE](#) (Mon., Dec. 17, 1-7PM) – Broadview Heights Community Building
- [LITTLE ELVES WORKSHOP](#) (Fri., Dec. 21, 10:30AM-12:30PM) – Brecksville Library
- [NEW YEARS' EVE GALA](#) (RSVP by Sun., Dec. 23) – Woodside Event Center at St. Michael's
- [BRECKSVILLE CENTER FOR THE ARTS](#) – After School Art Program – next session starts week of December 16, for information on this session or future sessions or to register, please click on this link: [Brecksville Center for the Arts online registration](#)

### NEW ADDITIONS TO OUR CALENDAR OF EVENTS (Click on the link for more information)

- [20<sup>th</sup> ANNIVERSARY GALA – "SPOTLIGHT ON TOMORROW"](#) (Sat., Jan. 19, 2019) – St. Sava Event Center
- [STUDENT & PARENT INFORMATION NIGHT](#) (Thurs., Jan. 17, 7:00-8:30PM) – Cuyahoga Valley Career Center
- [PENDULUM PAINTING](#) (Mon., Jan. 14, 7-8PM) – Brecksville Library
- [SOUL FOOD COOKING](#) (Thurs., Jan. 17, 7:00-8:30PM) – Brecksville Library

### RECREATION DEPARTMENT

- **LIFEGUARD CLASS** runs Dec. 26-29, 9AM-2PM. Fee range: \$230-\$240. Anyone that takes and pays for the class, gets hired by the City (and is employed for 6 months) will get fee reimbursed.
- **WINTER BREAK CAMP** starts December 21 and runs through January 2 (no camp on Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day. Register online or at the front desk for ages 5-12. Games, crafts, pool and more from 8:30AM-4:30PM with pre-care and after-care available.

- **POSITIONS AVAILABLE AT NEW REC CENTER:** (If interested, [email resume](#) to Aquatics Manager Amanda Hutcheson, or complete and return an application (available at the front desk). [Online Application / Job Descriptions](#)
  - Water Safety Instructor
  - Water Exercise Instructor
  - Lifeguard

For additional information and updates: Find us online at [www.bhrec.org](http://www.bhrec.org) or on Facebook @BVHREC

**ECONOMIC DEVELOPMENT / BUSINESS EVENTS** (Click on links for more information.) View the most recent Quarterly Economic [Department Newsletter](#). Get to know Sher Smiles, learn relevant tips on commercial training incentives and potential building utility savings, marketing opportunities and community updates. (To receive the newsletter directly, [sign up here](#).)

### IN CASE YOU MISSED IT

- **DON'T TRASH YOUR CARDBOARD - RECYCLING TIPS FOR THE HOLIDAYS:** Don't worry about removing any tape or labels – those will come off during the recycling process. Remove all packing materials such as packing peanuts, Styrofoam blocks, or bubble wraps. Break down the box or container into a flattened state. Don't worry if it's dented, bent, ripped or damaged. Place the flattened, clean, dry, bundled cardboard at the curb with other recyclables (only in dry weather or in a closed recycling receptacle)...or take to a Paper Retriever dumpster (green & yellow recycling bins found in parking lots of schools and churches). Note: Cardboard packaging is generally recycled five to seven times and is used to make new products such as cereal boxes, tissues, and more cardboard. It also reduces the number of trees needed for cardboard manufacturing.
- **OHIO'S WINTER SAFETY INFORMATION:** The Cuyahoga County Office of Emergency Management (CCOEM) offers helpful information for weather emergencies, i.e., Build a Kit; Floods; Family Communications Plan; Family Emergency Plan; Winter Storms & Extreme Cold; Getting Involved. To check out these resources, visit the [Office of Emergency Management's Ready Cuyahoga website](#) where you can get fact sheets, links, and other information on keeping safe during hazardous weather.
- **SNOW PLOW PERMITS REQUIRED:** Ordinance 840.01 states that “..Any person who contracts or performs snow removal services in the City, on other than his or her own personal property, and for compensation, shall make application to the Mayor's office for a snow removal permit for each snow removal vehicle used by such applicant in the City...” [Download the application and ordinances](#) pertaining to snow plowing here. If you hire a contractor, please make sure they are licensed in Broadview Heights.
- [Click here to view](#) the recycling guidelines.
- **ENGINEERING CO-OP** (for credit only): The Engineering Department is looking for a Co-Op to provide assistance on the survey crew, perform inspections, perform drafting tasks relating to City map updating, information gathering for pavement management program, and other duties as assigned. If interested, please review and apply [online](#).
- **SIGN UP TO GET NOTIFICATIONS ON JOB POSTINGS, COUNCIL MEETINGS, PLANNING COMMISSION AND ZONING BOARD OF APPEALS MEETINGS, RECREATION DEPARTMENT UPDATES, LOCAL EVENTS, ETC.:** Click on NOTIFY ME on the home page of our website ... or [CLICK HERE](#) to go there now.

### \*CITY RULES & REGULATIONS\*

- **BUILDING DEPARTMENT REMINDERS:** All contractors performing work in the City must be registered. The majority of projects that require hiring a contractor also require a permit. Permits cards must be displayed on the property in a place visible from the street. Projects requiring contractor registration and permits also require inspections by the Building Department. Specific to roofers, an “ice guard” inspection is required prior to installing shingles. Contact the Building Department with any questions. 440-526-6864
- **CURBSIDE RECYCLING GUIDELINES: Simply put, listed are the items that are recyclable:** Plastic Bottles & Jugs, Glass Bottles & Jars, Cartons, Metal Cans, and Paper & Cardboard. Throw away the lids in regular trash unless they are still on the original container (tightly). **When in doubt throw it out (in the garbage that is).** Click on this link for tips on recycling the right way [Cuyahoga Recycles](#). For large and miscellaneous trash items, click on the downloadable, printable guidelines. [City Special Trash Guidelines](#).
- **NOISE ORDINANCE RELATIVE TO OUTDOOR EQUIPMENT:** No person shall use engine or motor- powered garden, lawn or maintenance tools intended for repetitive use in landscaping in residential areas, typically capable of being used by homeowners, including garden tools, riding tractors, walking tractors and power mowers, between the hours of 8PM of any day and 8:00AM of the following day. **Note: Hours vary for construction and roadwork.**
- **TRIMMING OF TREE LAWN TREES:** Please help us be a “walkable” community by pruning the trees on your tree lawn. The Shade Tree Commission recommends a minimum height of 6’6”. This will help keep our pedestrians and bike-riders safe.
- **ALL GARBAGE IS TO BE PUT OUT BY 7AM:** Due to weather conditions, holidays, call-offs, etc. the normal pick up times will vary. Do NOT rely on the time that trash has been picked up in the past.
- **SOLICITING IN BROADVIEW HEIGHTS:** There are several ordinances that pertain to [soliciting in Broadview Heights](#). All ordinances are located on our [website](#).
- **NO OVERNIGHT PARKING ON CITY STREETS:** [Codified Ordinance](#) section 452.05(c) (1) prohibits parking on city streets between the hours of 3AM and 6AM. Per Codified Ordinance section 452.20 (a), signs are posted at city limits.

**MAYOR’S OPEN HOURS:** Drop in on Wednesdays, 4:30-6:00PM (Please check the website or call City Hall prior to coming in case of a last-minute change.)

**SAMUEL J. ALAI, MAYOR**  
 CITY OF BROADVIEW HEIGHTS  
 440-526-3651