

**City of Broadview Heights  
Work Session Meeting Minutes  
November 13, 2023**

*(With internet/wifi issues, the recording wasn't working and the following minutes are from the Clerks notes).*

Mr. Boldt called the **WORK SESSION** to order at 7:32 p.m.

Mr. Price led the Pledge of Allegiance.

ROLL CALL

<b>COUNCILORS PRESENT:</b>	Mr. Robert Boldt	(Ward 4 Councilor, President)
	Mr. George Stelmaschuk	(Ward 3 Councilor, President Pro-Tem)
	Mr. Glenn Goodwin	(Councilor At-Large)
	Mr. Brian Wolf	(Ward 2 Councilor)
	Ms. Jennifer Mahnic	(Councilor At-Large)
	Mr. Joe Price	(Councilor At-Large)
	Mr. Thomas Pavlica	(Ward 1 Councilor)

<b>OFFICER(S) PRESENT:</b>	Mr. Samuel J. Alai	(Mayor)
	Mr. Vince Ruffa	(Law Director)
	Chief Jeffrey Hajek	(Fire Chief)
	Mr. Dave Pfaff	(Finance Director)
	Mrs. Kathy Parsson	(Human Services Director)
	Chief Steven Raiff	(Police Chief)
	Ms. Amanda Hutcheson	(Parks & Recreation Director)
	Mrs. Helen Dunlap	(Clerk of Council)

<b>OFFICER(S) ABSENT:</b>	Mr. Joe Mandato	(Chief Building Official)
	Mr. Eugene Esser	(Interim City Engineer)
	Mr. David Schroedel	(Service Director)

1. Discussion from Council. Mr. Boldt

a. **Moritorium on granting of Building Permits or Certificates of Occupancy for Marijuana related activity.**

Mr. Boldt stated that since Issue 2 was approved by the voters on November 7<sup>th</sup> he wants to be proactive as we wait for all of the regulations from the State. After speaking with Mr. Ruffa, he would like to recommend a 12 month moratorium on the granting of Building Permits or Certificates of Occupancy for Marijuana related activity.

2. Discussion from Parks & Recreation Department. Ms. Hutcheson

**a. Purchase of Cheetah Mower**

Ms. Hutcheson stated that this will be used at The Fields. They have a 60" and 72" mowers presently and they are getting older. She has discussed this with the Service Department so that they will not have to haul any of this equipment back and forth from The Fields to our city hall campus.

3. Discussion from Police Department. Chief Raiff

**a. Jail Contract with North Royalton**

Chief Raiff stated that this is the renewal of the Jail Contract with North Royalton. This is to secure one bed for the year. It is an increase and it also states that if we need an additional bed that the charge would be \$200 per day.

**b. Law Enforcement Prevention Grant 2023-2024 School Year**

Chief Raiff stated that this is for part of the DARE officers salary.

**c. OVI Task Force Grant**

Chief Raiff stated that this grant covers up to \$5,000 for overtime expenses.

4. Discussion from Human Service Department. Mrs. Parsson

**a. Transportation Services Contract**

Mrs. Parsson stated that this contract will expire at the end of 2024. They did 1,382 medical trips and 54 were unduplicated passengers. The rates will be going up \$1.00 per trip so the fee will be \$39.00 per one-way trip.

5. Discussion from Finance Department. Mr. Pfaff

**a. Emergency Repair – Avery Road Pump Station**

Mr. Pfaff stated that this was for an emergency repair at the Avery Road Pump Station. The repair has already been started. He would like the legislation to state not to exceed \$35,000 because it is with two companies and is over \$10,000 we need legislation. He wants it to say not to exceed because he put in a contingency of approximately 12% in the event anything unforeseen arises.

**b. Clean Pump Stations and Valve Switch Out**

Mr. Pfaff stated that this is for cleaning of the Rich Hills and West Boston pump stations. The cost will be \$49,900 with C&K Industrial who has done this work for us in the past.

**c. Amending Resolution 2023-103**

Mr. Pfaff stated that this was for repairs to a service department vehicle and as they took it apart, they found some more issues so the actual cost is higher than originally authorized.

**d. Change Order for Street Striping**

Mr. Pfaff stated that some additional work has been done at the request of Mr. Schroedel. Some of that was for the change and additional markings at McInstosh and New Hampton entrances.

**COUNCIL OPEN TO THE RESIDENTS**

None this evening.

**COUNCIL DISCUSSION**

Mr. Price congratulated all the winners from Tuesday's election.

Mr. Pavlica, Ms. Mahnic and Mr. Stelmaschuk congratulated everyone for their election win.

Mr. Boldt congratulated everyone. He would like to have an Executive Session on Monday for Personnel at the end of the meeting. He would also like the Sidewalk issue from Planning Commission to be discussed at a Building Codes meeting. One of the Planning Commission members would like to see sidewalks throughout the entire city and not just in the newly proposed development. He would also like to see a discussion regarding Garage Sales on Sunday be discussed at a Work Session during next term.

Mr. Goodwin congratulated everyone and he would also like us to try and get more funds into the Road Program because there are many streets that he noticed while walking that are falling into disrepair and need some work.

Mr. Wolf congratulated all the winners and he hopes that those that didn't win continue to come to the meetings and consider getting involved and running again.

Mr. Price stated that they will have a Building Codes Meeting on Monday, November 20<sup>th</sup> at 7:15 p.m.

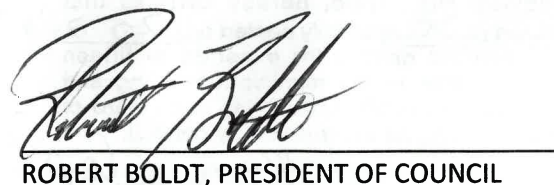
**ADJOURN**

Mr. Boldt stated that with no further business to come before council, this meeting is adjourned.

The time was 7:49 p.m.



HELEN DUNLAP, CLERK OF COUNCIL



ROBERT BOLDT, PRESIDENT OF COUNCIL