

**City of Broadview Heights  
Work Session Meeting Minutes  
May 30, 2023**

Mr. Boldt called the **WORK SESSION** to order at 7:32 p.m.

Mr. Wolf led the Pledge of Allegiance.

**ROLL CALL**

<b>COUNCILORS PRESENT:</b> Mr. Robert Boldt	(Ward 4 Councilor, President)
Mr. Thomas Pavlica	(Ward 1 Councilor)
Mr. Glenn Goodwin	(Councilor At-Large)
Mr. Brian Wolf	(Ward 2 Councilor)
Ms. Jennifer Mahnic	(Councilor At-Large)
Mr. Joe Price	(Councilor At-Large)

**COUNCILOR ABSENT:** Mr. George Stelmaschuk (Ward 3 Councilor, President Pro-Tem)

<b>OFFICER(S) PRESENT:</b> Mr. Samuel J. Alai	(Mayor)
Mr. Vince Ruffa	(Law Director)
Mr. Dave Pfaff	(Finance Director)
Mr. David Schroedel	(Service Director)
Mr. Gary Yelenosky	(City Engineer)
Ms. Amanda Hutcheson	(Parks & Recreation Director)
Mrs. Helen Dunlap	(Clerk of Council)

<b>OFFICER(S) ABSENT:</b> Mrs. Kathy Parsson	(Human Services Director)
Mr. Joe Mandato	(Chief Building Official)
Chief Jeffrey Hajek	(Fire Chief)
Chief Steven Raiff	(Police Chief)

1. Discussion from Engineering Department. Mr. Yelenosky

**a. Master Cooperation Agreement for the County's Pavement Preventative Maintenance Service Program.**

Mr. Yelenosky stated that this is an agreement with Cuyahoga County for the Preventative Maintenance Service Program. This is for East Sprague Road that we resurfaced a couple of years ago and the County is going to apply a reclamite (asphalt surface preservation) at their cost. Initially this was part of our road program but after discussions with them it is going to be covered under their contract.

## 2. Discussion from Service Department. Mr. Schroedel

### a. **Street Striping Bid**

Mr. Schroedel stated that we bid out the street striping and the bids came back. The low bidder was A & A Safety. We have used them several times in the past including a couple of years ago. They have done a decent job for us. He recommends that we approve the low bid of A & A Safety.

Mr. Pavlica asked if we spec out the type of material for this.

Mr. Schroedel stated that we use ODOT specs. The thing that happens with street striping is that they don't let you use oil based paint so it just doesn't hold up. The old paint as you remember used to last 2-3 years and the new paint that everyone uses only lasts 6 months it seem like. Because of the environmental issues and that is why oil based paint is not used.

Mr. Pavlica stated that he has seen some places where it looks like a heavier coating.

Mr. Price stated that is a thermal plastic paint.

Mr. Schroedel stated that we have that in some areas.

Mr. Price stated when he is talking ODOT specs, he is just referring to paint.

Mr. Schroedel stated yes.

Mr. Pavlica asked if we could spec a different type of product.

Mr. Schroedel stated that we could bid out whatever specs council would like.

Mr. Price stated that the thermal products would be at a higher cost because it has to be heated up. It is a plastic.

Mr. Schroedel stated that it lasts 5 years. We are already painting over the thermal plastic on Rt. 82 this year.

## 3. Discussion from Parks & Recreation Department. Ms. Hutcheson

Ms. Hutcheson stated that all 4 of these items were discussed with the Parks & Recreation Board and approved by them.

### a. **Visual Sports Photography, Inc.**

Ms. Hutcheson stated that this is Visual Sports Photography. We have had a relationship with them for over 10 years and we just need to update it.

**b. Pepsi**

Ms. Hutcheson stated that this is Pepsi. Over 20 years we have had Coke in here and over the last year we have had some issues with it. We have had issues with the machine, customer service and we thought why not take a look and explore and see the products that Pepsi has to offer. A lot of people are excited about having Mountain Dew and Celsius products and Starbucks in the vending machines. We are thinking about that and they brought to the table a better offer when we looked at it overall. They are willing to give Gatorade cases and things of that nature.

Mr. Boldt asked how long the contract is for.

Ms. Hutcheson stated 3 years.

**c. CLE Floor Coating**

Ms. Hutcheson stated that we have had issues in the sauna with the floor. When we clean it the way that it is pitched the water sits in there. We have tried other remedies. We bought a snap flooring to go in there and it still holds the water. They are going to come in and resurface the flooring and pitch the floor and then they are going to put this coating over it. Initially it was \$4,200 for them to do that and then she asked them to review the area by the slide, the steps. The steps also hold water and our Service Department has been painting those the last 2-3 years because they are slippery and every time we go and do that it is \$500 for the product and it lasts less than 6 months. We feel like this makes sense. They will do that for an additional \$400.

**d. Updated Facility Rental rates**

Ms. Hutcheson stated that it has been 5 years since we opened up the new facility. We did a very minor increase and what they did is take a look at all the facilities in the area and where we were in comparison to them. Basically our room rental rates are just going up by about \$10. The other big thing that they saw was a change that they needed to make was is our batting cage rates were much higher than everybody else so they brought those down.

**4. Discussion from Finance Department. Mr. Pfaff****a. BPI Information Service Agreement**

Mr. Pfaff stated that he has two items combined into one. If you recall when we did the cyber insurance that the insurance company had mentioned that we had to institute multi-factor authentication and start some cyber security training. This is a proposal from BPI for the multi-factor authentication and it will be \$4,800 annually for 100 users. That cost could go up if we add users. Right now they think the 100 is sufficient to cover, this is just the city hall side of this. This is not getting into Police and Fire just yet because they probably already have some security that he would want them to talk directly to the cyber people to make sure that it is up to what they were looking for. This will be for anyone accessing the city network from outside either email or the actual computer network and also the first time they would show up every morning, they are going to hate him because they will have to do it when they log in every morning. This will be either when they get an email, text or phone call at their desk just verifying their identification. The second part is the cyber security training. That will be \$3,540 per year and there is a

\$295 set up fee and he believes that it is a 45 minute training video to start and then he thinks that there are periodic 15 minute videos that they will send out but they will also be sending out SPAM emails out to try to get someone to click on it. If you click on it then you have mandatory training that you have to go to.

5. Discussion from Council

Mr. Boldt stated that Mr. Ruffa is working on the time table for the next 2 items and his opinion as to when the best time for the legislation to be put on. Mr. Boldt thinks that by the next Work Session that we should be ready for this.

- a. Prohibiting Short Term Rentals, Bed and Breakfast Inns and Air BNBs in the City. (Postponed until information is received from the Law Director)
- b. Defining Long Term Rentals. (Postponed until additional information is received from the Law Director).
- c. **Remove Section 256.05 Finances (Recreation) from the Codified Ordinances. (This section is obsolete).**

Mr. Boldt stated that this is the removal of Section 256.05 of the Codified Ordinances.

Ms. Mahnic stated that this section is obsolete and needs removal.

COUNCIL OPEN TO THE RESIDENTS

None this evening.

COUNCIL DISCUSSION

Mr. Wolf stated that Human Services Advisory Board will meet on June 15<sup>th</sup> at 5:45 p.m. in the Maple Room. The Memorial Day Parade was awesome. We had great weather once again and the crowds were amazing. It was great to be back on the road.

Mr. Price stated that BZA will be meeting on June 7<sup>th</sup> at 6:30 p.m. It will be about solar panel and the Avery Road lot split.

Mr. Pavlica stated that the Memorial Day Parade was great to see it come back again. There were a lot of residents that came out. It was nice to see and the weather was wonderful as well.

Ms. Mahnic stated that Shade Tree Commission is having a meeting next Monday, June 5<sup>th</sup> at 7:00 p.m. for tree removal on Wright Road and there is also a Service/Safety Committee meeting beginning at 6:30 p.m. She may possibly need to remove herself from Service/Safety Committee to go to Shade Tree.

Mr. Boldt stated that the Memorial Day Parade had nice weather again as we have had over the last 20 years. Boston Road will start construction on June 8<sup>th</sup> and should finish up by November. Anyone traveling that way please keep that in mind as you travel between Broadview Road and the North Royalton line.

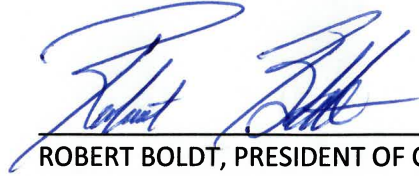
ADJOURN

Mr. Boldt stated with no further business to come before the committee, this meeting is adjourned.

The time was 7:47 p.m.



HELEN DUNLAP, CLERK OF COUNCIL



ROBERT BOLDT, PRESIDENT OF COUNCIL