

**City of Broadview Heights
Work Session Meeting Minutes
June 11, 2018**

Mr. Boldt called the **WORK SESSION** to order at 7:38 p.m.

Mr. Pavlica led the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT:	Mr. Robert A. Boldt	(Ward 4 Councilor, President)
	Mr. Thomas Pavlica	(Ward 1 Councilor)
	Mr. George Stelmaschuk	(Ward 3 Councilor, President Pro-Tem)
	Ms. Jennifer A. Mahnic	(Councilor At-Large)
	Mr. Glenn R. Goodwin	(Councilor At-Large)
	Mr. Joe Price	(Councilor At-Large)

MEMBER(S) ABSENT:	Mr. Brian Wolf	(Ward 2 Councilor)
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OFFICER(S) PRESENT:	Mr. Samuel J. Alai	(Mayor)
	Mr. Vince Ruffa	(Law Director)
	Mr. Dave Pfaff	(Finance Director)
	Mr. David Schroedel	(Service Director)
	Mr. Gary Yelenosky	(City Engineer)
	Chief Vizer	(Police Chief)
	Chief Jeffrey Hajek	(Fire Chief)
	Mrs. Amy Jo Washabaugh	(Human Service Director)
	Ms. Kristina Sorensen	(Economic Development Director)
	Mrs. Helen Dunlap	(Clerk of Council)

OFFICER(S) ABSENT:	Mrs. Paula Horner	(Parks & Recreation Director)
	Mr. Michael Skvasik	(Building Commissioner)

1. Presentation by Peter Bergman and Mary Beth Talarico on behalf of University Hospitals

Mr. Peter Bergman who is the President of UH Parma Medical Center and he stated that he has been in his role for about 14 months and he comes to Cleveland and Parma most recently from Buffalo, NY. He promised that he wouldn't use the joke but he is, obviously he moved here for the weather. He appreciates the time, Mayor and Council Members. He wanted to give a really high level overview of some of the exciting things that are going on with UH and with Parma right now to give you a sense of how they are moving forward in serving the community. He is going to start backwards because usually when he talks he talks about their OR Project or Operating Rooms. They are embarking on a very large

project at Parma right now. Probably the biggest project they have done in the last 37 years and he always likes talking about that last but he had a wonderful opportunity a little bit earlier today with Ms. Sorensen with walking through our new construction and what a fabulous project and what a great service to the community and it got him very excited about what is going on at Parma. Again spending about \$27 million refurbishing their OR's and he can't wait until they are in a position where they see the studs go in and they see the steel go up and just walking through our construction was great for him to see. Talking about UH starting at the 30,000 foot level, UH serves 15 counties. They are 18 hospitals in 3 joint ventures. They have 50 health centers including their Wellpointe facility here and of course their big new facility that opened in 2016 here. They have about 28,000 employees and they have the largest primary care network in NE Ohio. It is a really impressive network that has been built by UH over the years. Coming down to a more local level, Parma, they have been in the community for 57 years and they have over 1,300 employees and since UH has come on board over the past 4 years there has been quite a remarkable amount of investment and just in 2017 alone they spent over \$13 million upgrading Parma. When you think about it it is a 57 year old hospital. It needs sprinklers, it needed a lot of work behind the scenes, the stuff that you don't see walking through the hospital but they also needed to address some of the areas that you do see so they started on their 9th floor and went all the way down into their lobby and renovated, a multi-million dollar project but just bringing it up to where you would expect the hospital to be in the year 2018. It is quite a deal and a great deal of investment going on right now and of course over the next couple of years they will be spending about \$27 million upgrading their OR's. If you take a look at the Broadview Heights facility here, big, beautiful, they do emergency room care there, urgent care, lab, radiology, primary care and specialty services in that facility and at the Wellpointe facility which they opened in 2006 they have radiology, PT, OT and physician practices as well. They want to have a presence in this community. If you ask what his philosophy is when it comes to running community hospitals, as Parma, they want to deliver the care that they can in the community so that their community members don't need to go downtown to the main campus of UH. He doesn't enjoy the drive, it is hard to get to and they want people who are sick especially who are sick not to have to drive out of this community so what that means is that they want to specialize in things like orthopedic care and they just signed a brand new group to Parma, 4 orthopedic surgeons, Drs. Michael Lopresti, Chuck Lopresti, Alan Panteck and Jerrod LeVine. They are quite excited; they are part of UH now. Their cardiac care, they are considered a top 50 community hospital program in the country. They go all the way from doing echocardiograms to open heart surgery at Parma. Not every community hospital in the country is able to provide that service and they are proud that they can provide that very high level of service in the community and they actually just recruited 2 new interventional cardiologists recently and that is something that UH brings to the table is access to specialty care. They are not bringing in physicians that spend 1 day a week at the hospital; they are bringing in physicians that call Parma their home because that is very important that they establish relationships in the community. If you have been to Parma you have seen their Seidman Cancer Center, again if you are sick you don't want to go downtown. You want the care that you need high quality care close to home. Their emergency room that is something that is probably his number 1 priority right now, making sure that they are serving the community quickly and efficiently with very high quality care. So that has been their number 1 focus. It is the front door to the hospital, 75% of their patients come through the emergency room and they want to make sure that it runs effectively. Primary Care, again with UH having the largest Primary Care network in town, Parma is a part of that and they are building their Primary Care network piece by piece every day so they are quite proud of that. What that has led to is a few recognitions that they are quite proud of; they have been recognized by the Joint Commission, by the American College of Cardiology, the American College of Surgeons for their cancer program, their rehab program has been recognized as well as their stroke program. It is a whole gambit of specialty care that they are quite proud of and our number 1 recognition and you ask him what he is most proud of with the hospital, the

Centers for Medicaid and Medicare Services, CMS named Parma a 5 star hospital. Only 8% out of 4,000+ hospitals only a little over 300 in the whole country get designated as 5 star hospitals. They rate hospitals on patient satisfaction, patient quality, patient safety, a whole gambit of different areas and they were named in the top 8%. They are quite proud of that and it really is a testament to the team at Parma. It happened over many years and they are quite proud of that. He does want to point out, Julius Ciaccia who is their board member from Broadview Heights, great board member, newer board member, plays an integral part on their board and he will point out Tim Boyko, he is their new board chair taking over for Dave Nedrich. Dave was the chair for the past 6 years and Tim takes over and they couldn't be more excited to have his ongoing leadership and those are some of the exciting things happening in Parma.

Mayor Alai stated that Mr. Bergman stole his thunder, he was going to introduce Tim who works here as our part time Magistrate, Mary Beth we know and love and have been working with us for a long time and again he would like to thank Parma again for bringing Broadview Heights in after 54-55 years and we have board recognition now after this period of time and again we appointed Julius Ciaccia. He wants to thank Mr. Bergman because really Parma is great and he will just throw this plug in, his father-in-law had a heart attack and ended up having quadruple bypass at Parma Hospital and he will tell you now, something happens to him, Chief Hajek, take him right to Parma. It is great and he doesn't mean to say that just because you are standing in the room, that is the truth and we couldn't be happier of all the things that Parma has done with the City of Broadview Heights over the last few years.

2. Discussion from the Human Services Department. Mrs. Washabaugh

a. **Agreement with Senior Transportation Connection**

Mrs. Washabaugh stated that her presentation this evening goes hand in hand with University Hospitals and how important it is to get a resident to the doctor when they need to go. For over the past 6 months she has been reviewing our transportation program. She has tried a few different ways to get everyone where they need to be but she is still unable to meet everyone's needs because they are growing, receiving more requests and could never afford to possibly staff the right amount of drivers to get it done as efficiently and effectively as they would like. Regardless of the different ways of arranging the drop offs and pick-ups the monthly numbers still show us that we are serving less than 40 residents per month at a cost of over \$90,000 per year. She has been in lengthy discussions about this agreement with STC with Mayor Alai and our Finance Director and the Human Services Advisory Board. They are now asking for permission to enter into an agreement with STC (Senior Transportation Connection). This agreement will allow STC to provide medical transportation only to the residents of Broadview Heights at the expense of the City's/Human Services Department. Mr. Pfaff has done a cost analysis showing us that going with STC would save the city an approximate \$30,000 per year. By entering into this agreement it is the intention to do nothing more than increase and improve the service to the residents of Broadview Heights. The only thing that would be different is the phone number that they would dial to schedule their ride. The Human Services Department would still provide weekly grocery shopping trips along with bringing the shut-ins to the center for activities on Tuesday's and Thursday's. They will also continue their recreational trips such as any adult development or fun trips. She would like to add that by entering into this agreement with STC this will allow STC to provide evening and weekend transportation to the residents who are over 60 and/or disabled. Those fees are covered by the residents themselves on evenings and weekends however it is still an added service and an option for them that they do get a lot of requests for. She has with her this evening Janice Dzigiel the Executive

Director with STC who is here to give you a brief synopsis of her organization and she is also happy to answer any questions that you might have about the agreement.

Ms. Janis Dzigiel stated that it is a privilege to be here. Should Broadview Heights decide to begin to work with STC we would be the 306th suburban municipality in the county to become part of their network. They are 13 years old as an organization; they are a nonprofit organization so any revenues that they make go right back into their operation. They work very hard to be efficient in their operations which are why they are offering a good option for the communities that they serve. To give you an idea of their service scope, currently in the 30 communities and some nonprofits that they serve they are providing about 700 trips per day and those are all for older adults living in the various communities. Every community is slightly different in terms of what they contract to do, Broadview Heights has made the decision to start with medical only and that is fine, that is great, they are happy to do whatever we need them to do. She wants us to be assured that our constituents, our older adult residents will be treated very well by their staff. Their drivers are well vetted, background check, criminal background check, regular training, a lot of onboarding and they take very good care of the people that they serve. She is sure that Mrs. Washabaugh reviewed a lot with the Health and Human Services Advisory Board but should we decide to proceed, they very much look forward to working in our community.

Ms. Mahnic stated that is there a limit on how many trips we could schedule per month.

Ms. Dzigiel stated that when Mrs. Washabaugh and she worked together she had an estimate of about 50 medical trips per month, now with them doing the service you may see an increase in that and they are prepared to handle that. The other thing that is important to know and why they are a little different in their efficiency is they are working with other communities around us. The closest right now being North Royalton so they may go through North Royalton and pick up 1 or 2 people, go through Broadview Heights and pick up 1 or 2 people going in the same direction but making sure that they get them to their medical appointment on time. They call it coloadng.

Mayor Alai stated that he spoke with Mayor Stefanik in North Royalton and they were very happy with the service and Mrs. Washabaugh, make sure that he is correct in his statement that her board unanimously approved going ahead with this.

Mrs. Washabaugh stated absolutely.

Ms. Dzigiel stated that their board is appointed by 8 different authorities and the County Mayor's and Managers Association actually has 4 seats on their board. The Mayors are well represented and you can call any one of them.

Mr. Pavlica asked if they think that they might need to add additional drivers taking on Broadview Heights.

Ms. Dzigiel stated that they are always adding new drivers just because their overall work is increasing throughout all of their communities. You all know that communities are aging and the needs are greater. They are always being aware of their 2 major issues are making sure that they have adequate staff and they have adequate and safe vehicles.

Mr. Goodwin stated that we are adding to our assistive care institutions here in the city and if there is a larger increase how will that affect what they do or our contract.

Ms. Dzigiel stated that they typically do not provide services to assisted living facilities unless the city directs us otherwise. What happened in a number of other communities that they work with is when that senior living comes into the community the city administration can often say are you really going to take care of your people because that is really a huge influx of older adults needing care in your community. So she is not going to say or tell us no, if we direct them that we want them to serve those people they would be happy to do it. The really only limitation is that they cannot transport gurneys, but wheelchairs, people with walkers, assistive animals, all of their vehicles are equipped with lifts and they do a lot of training on dementia care, people with cognitive impairments for their drivers because they do transport those individuals.

Mr. Boldt stated that he would like to read into the record, Mr. Wolf could not be here tonight so he stated that since he could not attend the meeting today he would like to pass along his thoughts on the Senior Transportation Connection. STC is a win win for the city and for the residents. He will say that this is a significant savings amount of money and allows for more adaptive transportation system for the residents by adding a ride by request service at a reasonable cost payable by individuals that utilize the service outside of medical transports. He would like to add that this company is a non-profit which helps to keep the costs low for the services. So he is in full support of this. Mr. Boldt stated that the only question that he has is that he knows that we have a few drivers, are they going to give us the ability to add those on.

Ms. Dzigiel stated that they are more than happy to interview them for employees in their organization. If they are qualified that is also a win win because they know the community, they know the residents so they are happy to have us direct them their way.

Mr. Boldt stated that he is happy to hear that. Also, if they do not add them as an employee to their fleet, is the city going to redirect them in city hall.

Mayor Alai stated as best that we can.

Mr. Boldt stated he guesses that is his only question, he just didn't want anybody to lose a job over this. He is glad that nobody will so he is in full support of this too.

3. Discussion from the Police Department. Chief Vizer

a. **Liquor Transfer for BP**

Chief Vizer stated that the Police Department can find no reason to not move forward with this.

b. **New Liquor Permit for Wild Eagle**

Chief Vizer stated that the Police Department can find no reason to not move forward with this.

c. **Safety Town Instructor Contract**

Chief Vizer stated that this is the safety Town Instructor Contract which is the same one that they have every year, just a different instructor this year.

4. Discussion from the Fire Department. Chief Hajek

a. **Accepting BWC Grant**

Chief Hajek stated that they want to accept a grant that they received. Lt. Leonard put in for a grant with BWC and received almost \$13,000 for cancer protection. It is a gear washer and washable hoods and gloves for the firefighters.

Mr. Price asked how our firefighter that had the injury is doing.

Chief Hajek stated that he is back to work. He was off for 2 days and he is back to work.

5. Discussion from the Finance Department. Mr. Pfaff

a. **Alternative Tax Budget**

Mr. Pfaff stated that this is an annual document that council needs to approve. It has to be approved by July 16th and files with the county by July 20th. This establishes the property tax rates and levies. We are proposing no changes other than adding the new levy for recreation operations. Some of the amounts on there we estimate high because this is a reappraisal year that the value of the property in the city would go up to \$785 million. It is probably not going to go up that high but the numbers that are reflected for the millage will be the same as they have been.

Mr. Stelmaschuk stated that he was looking at the minutes from the June 4th meeting and they were all there except for Mr. Wolf who is not here tonight so just a little bit of background on that.

Mr. Boldt stated that they will put that on, he thinks that all of council is okay with that.

b. **Depository Agreement with First National Bank**

Mr. Pfaff stated that this is a depository agreement with First National Bank. Council authorized it entering into 2 lease agreements with First National Bank, one for the 2 salt trucks and the other for the fitness equipment. As part of that we will have an escrow account that will get funded and we will pay out the money to the vendors as the goods are delivered and just to cover ourselves, he is not sure if it would be required by the ORC but he wanted to put a depository agreement in place. It will run from June 19th after passage of 2018 and he has it expiring June 29th of 2020 which corresponds with our depository agreement we have with Huntington Bank.

c. **Purchase of Konica Minolta Copiers/Printers**

Mr. Pfaff stated that they discussed this at the Finance Committee also and that we have he believes 5 copiers that are coming off of lease. The lease payment is \$626 per month. They were approached by Konica about buying out those leases or they were going to expire those leases similar to a car, they were going to pull us ahead and we were going to lease 5 machines to replace that plus an additional machine, new machines in the recreation department, finance department and service department and all of that was going to be at a cost for the lease of \$599 per month which comes out to roughly a little more than about \$35,900. He asked them what a purchase price on that would be and they came back with a purchase price actually went down since the finance committee meeting; the purchase price for

those machines is \$27,306. His recommendation is that in the appropriations that we will address next is that we increase the appropriation in each department to cover buying those machines because that is a savings over the 5 years of roughly \$8,600. One of the other things that they talked about in the finance committee meeting was the current leases, the expiration is not a \$1 buy but a fair market value buy and he got a price from Konica and if we wanted to buy those lease machines at the end of the lease it would cost us approximately \$9,900 which to him doesn't make any sense to pay \$9,900 for 5 year old machines when you can get brand new ones for \$27,000 including adding 3 machines.

d. Amended Appropriations

Mr. Pfaff stated that they discussed pretty much at length during the finance committee meeting so he can go through as much detail as council would like. This is proposed amendments to the appropriations ordinance. The main items on there, the first one is Dispatch Communications, increasing that \$30,000 which is for the down payment on the equipment for the Regional Dispatch. It was originally anticipated that no cost would be incurred until next year but the Mayor advised him after one of their COG meetings that we would have a down payment this year so this is to allocate money for that purpose. The next increase was \$513,350 which is for the fitness equipment that we are leasing but for budgetary purposes we are going to have to show the money coming in and then going out to pay the lease and then we will have similar to like when you issue bonds or notes, you show the notes coming in and then you show the expenditure coming out to buy what you buy but then you have the debt payments throughout the next 5 years so this is more just a budgetary compliance item of appropriating the money and then we will show the money coming in. That is the same item a little further down that we have for the service department which is increasing \$382,000 and that is to cover the lease on the salt trucks. Another increase is for building department outside services approximately \$8,000 and that is to cover plan review costs. We have already exceeded what was appropriated for plan review however this is all an offset because any money going out for plan review is coming in through money that the building department is collecting so we are looking at increasing that by \$8,000. We have spent a little over \$4,000 through the first 5 months of this year so that should cover us for the rest of the year but as he said that is offset by revenue coming in. Next item was a \$495 increase for the codification, we thought that we were getting a free update this year because the contract with American Legal for the update of the entire codification included 1 year of update services but we are believing now that once the project is complete the free year will be next year. \$13,000 in wages for part time clerical in the clerk of courts office, when he did the original budget he had reduced the part time wages because we thought that we were having an additional full time employee and then we had the full time employee retire. He adjusted the budget by pulling out the wages for that full time employee but he did not increase the wages back for part time and due to that retirement and also the current clerk being off on some medical leave the part time wages need to be increased to cover us for the rest of the year and those are also the next 2 items, the OPERS and the Medicare deduction are associated with that increase in part time wages. \$25,000 increase in Administrative Consulting Fees which is where we pay Fisher & Phillips for labor negotiations and also other assistance and with the Fire Department going to arbitration we pretty much have run through our money that we had originally appropriated there so this is to cover us for the rest of that negotiation and also he believes that at the end of this year Mayor you will have negotiation with the other unions starting up. He thinks that our other contract potentially may expire this year depending.

Mayor Alai stated that the other ones actually may not require legal help.

Mr. Pfaff continued with Muni Net Profit Collection Expense, the \$1,000 there is for when the state gave the net profit filers for the city the opportunity to file with the state. They charge ½% fee. We appropriated the money to cover the RITA fee but this is to cover the state fee because he created a separate line item just so he could track the cost of the state vs. the cost of RITA separately. We don't have a whole lot of filers that elected to opt in as of this time. The following 3 items after that, those are county auditor fees related to what the county charges us for collecting the property taxes. Those are based on what the first half costs were and what we had originally appropriated and the main increase the \$13,900 for election expense is based on he believes that we are paying for the election from the last November but their catch up is they charged it this year and we only appropriated \$5,000 and it was \$13,900 for the actual cost of that election. The other fee the increase in \$29,000, last year we spent \$75,000 on auditor fees, we appropriated \$75,000 this year based on the collections being the same but our first half costs was over \$46,000 so double that you are looking at \$92,000, about an \$18,000 increase but also what is not included the County Board of Health and he has to double check that to go back, we appropriated \$79,000 which he believes was based on our contract but we were charged \$43,000 for the first half so he has to go back and verify those numbers but the \$29,000 will cover us for those fees and if we don't need it then the next time when we come back to do the appropriations he will reduce those because he will know what the actually second half costs came in at. Sundry Claims, President Boldt had discussed when we did the original appropriations, we were allocating \$3,000 for Sundry Claims but we reduced that to \$1,500 so that they had \$1,500 for the first half so this is adding the \$1,500 for the second half of the year. Land and Building Maintenance an increase of \$50,000 which is related to the Spotlights renovation, there was a misunderstanding when we did the original appropriations, he thought that our budget for that was \$50,000 and Mr. Schroedel has informed him that it is \$100,000. We have already received a \$15,000 down payment from Spotlights and the remainder will be billed to them over time so while we are expending it this year we will be reimbursed for all of the money spent on the Spotlights renovation. The next 2 items, the Bond Principal and Interest, that was just a clerical error on his part when he was reviewing the debt schedules and put in the appropriations, he was a little short. The only other final item was the copier purchase that we just recently talked about and increasing the equipment for those.

Mr. Stelmaschuk thanked Mr. Pfaff for going over that and just a reminder that they all went through that again so it is good to hear that.

6. Discussion from the Engineering Department. Mr. Yelenosky

a. **Extension of 2017-2018 Road Program Contract for 2019**

Mr. Yelenosky stated that he would like council approval to extend the 2017-2018 road programs through 2019. This will allow them to extend the bid pricing and later they will discuss what roads they plan on doing with input from city council.

b. **Purchase of Property for the Rt. 82 Widening Project (#1)**

Mr. Yelenosky stated that this is just a property acquisition of Rt. 82 and this is parcel #1 the old Baker Automotive.

Add-on

Mr. Boldt stated that Mr. Schroedel with **Cintas Agreement**.

Mr. Schroedel stated that this is a renewal of a current contract. We have been using Cintas for approximately 20 years. It is a 5 year contract so it predated him as Service Director. He did beat up the representative from Cintas pretty good. All the costs have been lowered. There is a 3% cap on what they can raise year to year because it appeared that on the last contract what they did was they came in at a low cost and then they would raise it significant amount each year so it is capped at 3% and he didn't want another 5 year contract so it is a 3 year deal.

Mr. Boldt stated that he has the contract in front of him so council will get that via the email and if anybody has any questions if they could call Mr. Schroedel or email all of us so that they all understand the question and his answer and they will put that on the agenda for a vote next week and if there is any issues with it they can do a first reading only. So he is going to push this through to put it on the council meeting for next week.

SCOUTS

Justin Hill, First Class and going for Citizenship in the Community and Communication.
Colin O'Leary, Star and going for Citizenship in the Community.

COUNCIL OPEN TO THE RESIDENTS

Jerry Volk, 8773 Falls Lane: This is more of a public service announcement; this coming Saturday the North Royalton Lions Club is sponsoring a free breakfast for the veterans. It will be held at the North Royalton Baptist Church on Rt. 82 roughly across from the high school football field. Veterans eat free and everybody else they ask for a donation. Mayor Alai, if you come by you will see all of his service flags and the hard work that he put in for a flag stand. The time is 9-11 a.m.

COUNCIL DISCUSSION

Mr. Boldt stated that the Planning Commission will meet this Wednesday at 7:00 p.m.

Mr. Stelmaschuk stated that Human Services Advisory Board will be meeting this Thursday at 5:45 p.m. and also he would like to ask the Mayor, Mr. Schroedel and Mr. Yelenosky to do whatever they can do to help the poor folks on Falls Lane. It is just a bad situation but if there is anything that we could do to improve it in any way he would like to see if the city could help those folks.

Mr. Price stated that BZA did meet last Wednesday and there was a variance approved for a driveway extension on McClaren Drive that was passed unanimous and the variances for the Tollis Parkway project that has been discussed in many meetings did pass the variances. There was one descending vote on one of the variances and the majority of them were passed unanimously and that is being moved forward to the Planning Commission for Preliminary Approval.

Ms. Mahnic stated that Service & Safety Committee met this evening and they had a lot of information on their agenda specific to storm sewer projects and a summary of what has been going on the last 10 years and what the future holds or in an ideal situation what the future holds. The next Service/Safety Meeting as Mr. Stelmaschuk pointed out they will be getting an update from administration on the Falls and West Ridge relationship communication with North Royalton. In the future they will be looking at

the approximate \$5 million worth of potential projects in the community and see how we can address those.

Mrs. Dunlap stated that for all of council she has put together a book from all the classes that she took at the International Association of Municipal Clerks Conference that she attended. They are more than welcome to take it out and look at the information about the speakers, look at the information that she gained regarding all the classes that she did take. It is very informative with a lot of information.

ADJOURN

Mr. Boldt stated that with no further business to come before Council, this meeting is adjourned.

The time was 8:16 p.m.


HELEN DUNLAP, CLERK OF COUNCIL


ROBERT BOLDT, PRESIDENT OF COUNCIL

Submitted by Helen Dunlap, Clerk of Council