

# City of Broadview Heights Parks and Recreation Board Meeting

April 21<sup>st</sup>, 2015, 7:00pm

## Meeting Minutes

### Meeting called to order at 7:04 pm

#### Attending

Board Members – David DiCillo, Lori Siwik, Jerry Widenhofer  
Parks and Recreation Director – Paula Horner  
Administrative Assistant – Diane Noga  
Aquatics Manager – Amanda Lemp  
Recreation Manager – Ryan Meyer  
Council Representative – Tom Pavlica  
Mayor – Samuel J. Alai  
Guests – Jerry Shutway

### Meeting Minutes

David DiCillo motioned to approve the December 2, 2014 meeting minutes with no changes. Lori Siwik seconded and all present voted in favor.

### Recreation Committee Report

Councilman Tom Pavlica reported:

- Approved 2015 budget
- Accepted 2014 Halloween on the Heights donations
- Accepted Donation from Joan Johnstone
- Accepted Donation from Ron Takach
- Accepted Bids for 2015 Recreation Uniforms & Equipment
- Approved Trugreen 2015 Contract
- Approved Kalahari 2016 Agreements
- Approved Soccer Agreements
- Approved Hermes Agreement
- Lease of Tractor and Cushman from Baker Vehicle Systems, Inc.

### Old Items:

**FINANCIAL REVIEW** - Mrs. Horner reported that as of March 31<sup>st</sup>, 2015 the 800 account revenues are at \$263,730 which is up approximately 30% from the same date in 2014. The 800 account expenses are at \$198,815 which is up less than 15% from the same date in 2014. General Fund expenses are currently at \$70,826. Mrs. Horner explained that credit card payments previously posted to the 800 recreation account the month after they were processed but due to new procedures in 2015, these payments are now posting on a weekly basis. A portion of the increase in revenues is due to the credit card payments posting to the account earlier than in 2014. The remaining increase is attributed to additional programs and an increase in participation of existing programs. The increase in recreation 800 account expenses is due to staffing increases as well as the costs associated with the additional programs that were added.

### New Business reported by Mrs. Horner

**Membership Fees:** The Parks and Recreation Department is requesting Council approval of the attached 2015 Membership Fee Schedule. The proposed rates are an approximate 5% increase from the 2014 fees listed on Ordinance Number 14-48. The Senior and Veteran rate will not increase in 2015. In addition to our normal operating expenses, the funds from this increase will be put towards maintenance issues throughout the facility. When comparing our rates to those of other facilities in the area, our proposed 2015 rates are still the lowest in the area. The new rates would take effect Tuesday, May 5<sup>th</sup>.

Lori Siwik motioned to send this to Recreation Committee with their approval, Jerry Widenhofer seconded and all voted in favor.

2015 Cleveland Indians Agreement/Donation: The Parks and Recreation Department is requesting Council acceptance of a donation from the Cleveland Indians. The Broadview Heights Parks & Recreation Department will host a Broadview Heights Community Night with the Cleveland Indians at the game on June 19<sup>th</sup>, 2015. We will advertise the ticket sales link and will receive a donation of \$1 per ticket sold. Jerry Widenhofer suggested we look into adding a similar event with Cleveland Monsters and the Cleveland Gladiators. Lori Siwik motioned to send this to Recreation Committee with their approval, Jerry Widenhofer seconded and all voted in favor.

2015 Cleveland Cavaliers Ticket Purchase: The Parks and Recreation Department is requesting authorization to purchase Cleveland Cavaliers game tickets for our youth basketball participants. The price of the tickets is built in to the registration fees paid by the participants. Funds are available in the basketball misc. account: 800332552799. The 2015/2016 invoice is attached. Lori Siwik motioned to send this to Recreation Committee with their approval, Jerry Widenhofer seconded and all voted in favor.

2015 Royalton Fieldhouse Agreement: The Parks and Recreation Department is requesting authorization for the Mayor to enter into an agreement with Royalton FieldHouse for facility rental. The Broadview Heights Parks & Recreation Department will be administering indoor sports programming at the Royalton FieldHouse and agrees to rent the facility at the rate of \$190 per hour to be paid at the conclusion of each program. If registration is lower than anticipated, there is no penalty for reducing the requested hours. If registration is higher than anticipated and we require additional hours, those will be available at the same rate based on availability at the time of the request. Rental dates are subject to change. The agreement is attached. Lori Siwik motioned to send this to Recreation Committee with their approval, Jerry Widenhofer seconded and all voted in favor.

Shade structures, bleachers and fencing projects:

The Parks and Recreation Department is requesting authorization to purchase fencing from Construction and More. Projects to Include:

- Replacement of the south end property line fence near diamond 4 (\$9,200)
- Installation of a new decorative metal fence around the playground (\$4,700)
- Replacement of the dugout fencing on diamond 2 (\$2,800)
- Replacement of the dugout fencing on diamond 1 and split rail along path leading to diamond 1 (\$4,600)
- Addition of bottom bar rails along diamonds 1 & 2 (\$3,300)

The total cost is \$24,600 and the proposals are attached. The funding required to complete these projects is available in the Recreation Field Improvement line.

The remaining field improvement projects for 2015 include spectator shade structures and new bleachers at diamond five and maintenance to or replacement of storage buildings at the fields. Quotes for these projects are still being collected and more information will be presented to Council at a later date. Tom Pavlica inquired about the possibility of adding exercise equipment along the new outdoor walking path at Broadview Center. Paula Horner replied that the department was currently researching outdoor fitness equipment and was developing a plan to add that type of equipment once the path was completed sometime in 2016. Lori Siwik motioned to send this to Recreation Committee with their approval, Jerry Widenhofer seconded and all voted in favor.

Community Center Levy: The Parks & Recreation Department conducted a survey in 2014 to gauge the level of community support for a levy to fund the construction of new facilities and to also gain public input on what facilities the community felt were most important. We reviewed the statistical data as well as all of the individual comments made by the 700 respondents. The survey results suggested that residents would support a levy for new recreation facilities. The survey results also indicated that there is an interest in additional gymnasiums, a natatorium (aquatic facility), an indoor track and new fitness center facilities.

At our last meeting we discussed the survey results and the board members supported the development of a plan to move forward. Since our last meeting, the administration has reviewed all of the plans and studies the city had completed in previous years (input from 1999, 2002, 2007, 2009 & 2013) and worked with Roger Westfall, who is a licensed architect, to develop updated plans that include the facilities specified as important in the survey. Included in your packet, and also displayed on the board at the front of the room, is a preliminary drawing which illustrates an addition to the existing building to include 2 gymnasiums, an indoor track and a natatorium. The natatorium would include a zero depth wading area with play features, activity space, lap lanes,

water slides, a lazy river, sauna and steam rooms and a whirlpool. There would also be large doors that open out to a sun deck. With these plans, the existing pool would be renovated into new fitness center facilities. The exact costs for construction and operation have not yet been finalized.

The next step is for the Parks & Recreation Board to vote to send these preliminary plans to Council requesting their consideration to finalize the costs and approve placing a levy on the ballot in 2015.

Lori Siwik motioned to send this to Recreation Committee with their approval, Jerry Widenhofer seconded and all voted in favor.

**Miscellaneous:** None

**Announcements:**

- Update on athletics programs, aquatic programs, recreation programs: Paula Horner reported that baseball/softball registration went well and the season will be getting underway soon. Spring soccer is going well. Amanda Lemp reported that private swim lesson revenues continue to increase and that the splash park is scheduled to open on Memorial Day. Ryan Meyer reported that Spring Break Camp was a success and that registration continues to be strong for all recreation programs including; Tai Chi, Archery, Gymnastics and Youth Golf Lessons. Pickleball is continuing to grow in popularity and additional outdoor courts are being painted on the tennis courts for spring and summer lessons and open play.
- Baseball Banner Sponsorships – Diane Noga reported that the sponsor letter has been sent out and we currently have 11 returning sponsors to date.
- Lobby Window Shades Added – Paula Horner reported that new solar powered, motorized shades were added in the lobby to prevent the sun glare issue we had for many years.
- Cameras at the Splash Park and in Recreation Center – Paula Horner reported that cameras have been added to some areas of the community center and more cameras will be added soon. Cameras will also be installed at the splash park this year.

**Activities Held:**

- Staff CRP/AED
- Community Christmas Party
- Silver Sneakers Christmas Party
- American Red Cross Blood Drive
- Christmas Break Camp
- Broadview Heights Night with the Cleveland Cavaliers
- 3 Staff Members Attended 2015 Ohio Parks & Recreation Association Conference
- Spring/Summer brochure mailed out
- Baseball/Softball/Tee Ball Registration
- Spring Soccer Registration
- Aquatic Egg Hunt
- Spring Break Camp

**Upcoming Events:**

- May: Uniform Distribution, Kids Indoor Garage Sale, Kalahari Getaway, Memorial Day Parade, Splash Park Opening
- June: Health Fair, Summer Camp, Relay For Life 6/5
- 7/9-7/12 Home Days
- 7/12 Mayor Alai's 5K & 1-mile walk/run for Health & Wellness & pancake breakfast – Volunteers Needed!
- 8/8 Movie Night & Camp Out
- 8/23-9/7, pool closed for annual maintenance and cleaning
- Fall/Winter brochure will be mailed to all residents in August

**Next Meeting Date:**

- Set Recreation Committee Meeting date – Monday, April 27<sup>th</sup>, 2015 at 6:30pm
- Set Parks & Recreation Board Meeting date – May 19<sup>th</sup>, 2015 at 7pm

**Adjourn at 7:57 pm**