

**City of Broadview Heights**  
**Work Session Meeting Minutes**  
**March 12, 2018**

Mr. Boldt called the **WORK SESSION** to order at 7:31 p.m.

Mr. Goodwin led the Pledge of Allegiance.

ROLL CALL

<b>MEMBERS PRESENT:</b>	Mr. Robert A. Boldt	(Ward 4 Councilor, President)
	Mr. Thomas Pavlica	(Ward 1 Councilor)
	Mr. Brian Wolf	(Ward 2 Councilor)
	Mr. George Stelmaschuk	(Ward 3 Councilor, President Pro-Tem)
	Ms. Jennifer A. Mahnic	(Councilor At-Large)
	Mr. Joe Price	(Councilor At-Large)
	Mr. Glenn R. Goodwin	(Councilor At-Large)
<b>OFFICER(S) PRESENT:</b>	Mr. Samuel J. Alai	(Mayor)
	Mr. Vince Ruffa	(Law Director)
	Chief Vizer	(Police Chief)
	Mr. Dave Pfaff	(Finance Director)
	Mr. David Schroedel	(Service Director)
	Mr. Gary Yelenosky	(City Engineer)
	Ms. Kristina Sorensen	(Economic Development Director)
	Mrs. Helen Dunlap	(Clerk of Council)
<b>OFFICER(S) ABSENT:</b>	Mrs. Paula Horner	(Parks & Recreation Director)
	Mr. Michael Skvasik	(Building Commissioner)
	Chief Jeffrey Hajek	(Fire Chief)
	Mrs. Amy Jo Washabaugh	(Human Service Director)

1. Discussion from the Police Department. Chief Vizer

a. **Extend Resolution 16-61 month by month.**

Chief Vizer stated that our jail contract with the City of Seven Hills is coming up and the Chief and he had some discussion and the way that this transition is going to go in the future, it is kind of a moving target so they don't think that it is smart for us to enter into another full agreement and we should either modify this or pass a resolution to the effect of changing this into a month by month contract. This current contract requires 3 months notification to cancel it and he thinks that once things start moving towards the end, he thinks it is going to move real fast so we may just need to do this month by month.

2. Discussion from the Economic Development Department. Ms. Sorensen

a. **Cooperative Use Agreement with the Ohio Facilities Construction Committee for Renovation of the Historical Society Building.**

Ms. Sorensen stated that this is a Cooperative Use Agreement with the OFCC for the Historical Society Building. Essentially in order to begin drawing on reimbursement funds they are requiring us to sign this agreement certifying that once we receive the full \$150,000 this building will be open and operational and be contributing cultural value.

**b. Lease Agreement for Circle Buildings**

Ms. Sorensen stated that this is a Lease Agreement for the Circle Buildings. She is just looking to enter into this agreement. It is with the STEPS Academy. They are a school for autistic children ages 2-22 and they have a school that is about 35,000 sq. ft. in Parma and they have a secondary administrative building and vocational school in Olmsted Falls. It is kind of for their older kids and they are rapidly expanding and looking for some additional space so they currently want to rent out 2 of the current buildings and then in the next 6-12 months' rent out the additional 2 buildings. We feel that we have a good partner here, something that fits our campus. It is profitable and a really good user so we would like to enter into that agreement.

3. Discussion from the Service Department. Mr. Schroedel

**a. Agreement with Arkinetics for completion of Historical Society Building drawings.**

Mr. Schroedel stated that as council is aware, we have taken over the project for the Historical Society from Panzica Construction. Panzica had contracted with Arkinetics who is an architecture firm. They have been working with the Historical Society and Mr. Faulhaber for a few years with basic drawings. These are for the more detailed drawings. Their quotation to Panzica was for \$10,000 and Mr. Schroedel contacted them and let them know that anything over \$10,000 would need to be approved by council and they came back and said that they will not go over \$9,995 or something like that but he doesn't want to play those games with them so he is just dotting the i's and crossing the t's here and getting council's approval to enter into this agreement with Arkinetics. He does not think that they will go over \$10,000. He does think that it will probably be close to it.

Mr. Pavlica asked if Mr. Schroedel knows when the guys will be starting on that facility.

Mr. Schroedel stated that the wall studs are up and we have been working on it. Upstairs we have been demoing the walls and we are just going to leave it an open shell for now but they are moving fairly quickly on it.

Mr. Price asked if they could make it not to exceed \$10,000.

Mr. Schroedel stated sure.

4. Discussion from the Mayor.

Mayor Alai stated that these are the yearly After Prom donations from both school districts. Both are asking for the amounts of \$250.00 each and item (c) is the Home Days Scholarships which we have money set aside for every year for those.

Mr. Boldt stated that those are standard.

- a. **North Royalton After Prom donation.**
- b. **Brecksville-Broadview Heights after Prom donation.**
- c. **Home Days Scholarships.**

5. Discussion from Council.

- a. **Request for legislation form.**

Mr. Boldt stated that the Mayor and he have had brief discussion about this so he is going to table this for now. The one thing that they did come up with is if anybody requests legislation if that could be in the Council Clerk's office by the end of business day on Thursday. That will make sure that everything gets on that needs to get on and they will go from there.

Add-on

6. Discussion from the Engineering Department. Mr. Yelenosky

- a. **Culvert Pipe Liner**

Mr. Yelenosky stated that he would also like to thank Mrs. Dunlap for getting this on tonight. Actually he is going to request that it be tabled. He would like to get a couple more quotes on this. They have shut down the road so it is not an emergency.

Mr. Ruffa stated that they need to bid it.

COUNCIL OPEN TO THE RESIDENTS

Pat Volk, 8773 Falls Lane: The Historical Society is using the building in the back, gosh it is a shame with all the beautiful old homes in this community that they can't appropriate one of these homes and use them like the ones on Broadview that nobody is living in between here and the corner of Rt. 82 that would probably be demolished but it is a shame that they can't appropriate one to use it.

Mr. Boldt stated that usually they want \$1 million for those because it is on Broadview Road.

COUNCIL DISCUSSION

Mr. Wolf stated that he just wanted to recognize our Eagle Scout who came to shadow Mr. Wolf. Kyle Wedley earned his Eagle Scout last year and he is interested in going into Public Office at some point.

Mr. Boldt stated thank you for attending and if he had any questions Mr. Wolf can guide him.

Mr. Boldt stated discussion on Charter Review Commission, they met last Tuesday and they are done reading through the Charter as is. They have 5 or 6 potential ballot issues and they are still waiting for the public. They will not have a meeting this coming Tuesday and they will meet the following Tuesday and they will start the final voting on those issues and anything brought forth by the residents. They are kind of holding up because of the deadlines of the paper. March 30<sup>th</sup> is the drop dead date for any submittals and

that is where they are at with Charter Review. They have Planning Commission meeting on Wednesday this week at 7:00 p.m. in Council Chambers.

Mr. Stelmaschuk stated that he just wanted to say that is great news on the Circle Buildings. That is some additional revenue for the city.

Mr. Price stated that he just wanted to let everyone know that BZA did meet last week and he is letting you know that there were 2 commercial items but they were somewhat benign, Zinc just sought an extension on some variances which was granted unanimously and Petros Homes for the Braemer Farms was looking for a lot line adjustment on the one house that was sitting there so again that was passed unanimously. The only question that he wanted to ask Mr. Boldt about the Charter is that he noticed that in some of the positions we were still being somewhat, we were referring to his powers and he shall as in the Service Directors position, have we not talked about that.

Mr. Ruffa stated that last Charter Review we passed language that stated any reference to he or she is gender neutral and it is at the end of the Charter there is a clause that says whenever we reference he we mean he/she.


Ms. Mahnic stated that Shade Tree Commission has added a new date for meeting which is April 23<sup>rd</sup> at 6:00 p.m. They have been focusing on reviewing and getting a really good idea of their duties and responsibility and understanding the infamous 3 funds and what they have recommendations over which funds to spend money out of and which ones they don't need to go to Shade Tree Commission so they have been having really in depth conversations and it is helpful if some additional council members come as they are going through this process.

#### ADJOURN

Mr. Boldt stated that with no further business to come before the council, this meeting is adjourned.

The time was 7:42 p.m.

  
HELEN DUNLAP, CLERK OF COUNCIL

  
ROBERT BOLDT, PRESIDENT OF COUNCIL