

City of Broadview Heights
Work Session Meeting Minutes
January 8, 2018

Mr. Boldt called the meeting to order at 8:

Mr. Pavlica led the Pledge of Allegiance.

ROLL CALL

MEMBERS PRESENT:	Mr. Robert A. Boldt	(Ward 4 Councilor, President)
	Mr. Thomas Pavlica	(Ward 1 Councilor)
	Mr. Brian Wolf	(Ward 2 Councilor)
	Mr. George Stelmaschuk	(Ward 3 Councilor, President Pro-Tem)
	Ms. Jennifer A. Mahnic	(Councilor At-Large)
	Mr. Joe Price	(Councilor At-Large)

MEMBERS ABSENT:	Mr. Glenn R. Goodwin	(Councilor At-Large)
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OFFICER(S) PRESENT:	Mr. Samuel J. Alai	(Mayor)
	Mr. Vince Ruffa	(Law Director)
	Chief Michael Vizer	(Police Chief)
	Chief Jeffrey Hajek	(Fire Chief)
	Mr. Dave Pfaff	(Finance Director)
	Mr. David Schroedel	(Service Director)
	Mr. Gary Yelenosky	(City Engineer)
	Mr. Michael Skvasik	(Building Commissioner)
	Mrs. Paula Horner	(Parks & Recreation Director)
	Ms. Kristina Sorensen	(Economic Development Director)
	Mrs. Amy Jo Washabaugh	(Human Service Director)
	Mrs. Helen Dunlap	(Clerk of Council)

1. Discussion from the Engineering Department. Mr. Yelenosky

a. 2018 MOU for PIPE Program (Ms4)

Mr. Yelenosky stated that the first item that he would like to discuss this evening is 2 MOU's with Cuyahoga Soil and Water Conservation District. These are for MPDES Ms4 Permit; they are for minimum control measure 1, 2 and 4. The first MOU is for the amount of \$5,500 and that will take care of minimal control measure 1 and 2 Public Engagement and Public Involvement. The second one is for minimum control measure 4 and that is in the amount of \$7,500. Both of these he will submit to NEORS for reimbursement as part of our Storm Water Program.

Mr. Stelmaschuk asked if this is something that we do every year.

Mr. Yelenosky stated that is correct, at the beginning of each year.

Mr. Ruffa stated that on the first one, we just need the Purchase Order and the money so we do not need the legislation on the first one. He needs to check if we need legislation on the second one because the first one is a 2 year agreement that we just renew.

Mr. Yelenosky stated that it is a renewal and the second one will be an MOU.

b. Tollis Parkway Sanitary Sewers

Mr. Yelenosky stated that he would like to enter into a contract with Cuyahoga County in the amount of about \$150,000 for the relining of the Tollis Sewers. He included a copy of that task order to council for your review.

Mr. Stelmaschuk asked how badly is that going to disrupt the traffic flow.

Mr. Yelenosky stated that it will be very minimal. This is a trenchless rehab so he does not think that there is going to be any real traffic problems or any disturbance to the residents in that area.

Mr. Price stated that when he says enter into this with the county, will the county be doing the work.

Mr. Yelenosky stated that the county will not be doing the work, if you recall, as we entered into an agreement with the county to utilize there contractor to do this and the funds will be coming from a grant that we did submit to Cuyahoga County.

Mr. Pavlica asked if the majority of the sewers are in the tree lawn.

Mr. Yelenosky stated that the majority are in the tree lawn and he thinks that it crosses over right where Tollis starts to make a curve to the south.

c. Purchase of Property for Rt. 82 Widening Project

Mr. Yelenosky stated that this is for the purchase of what they are calling Parcel #9 for Rt. 82 widening. It is for the amount of \$2,975 which is the fair market value done by our appraisal and our review appraisal.

d. Tree Clearing Plan for Utilities for Rt. 82 Widening Project

Mr. Yelenosky stated that he would like to put out for advertisement for tree removal on Rt. 82. The reasoning for this is we would like to get ahead of the sale of the construction in order to meet environmental regulations and kind of get these things taken care of so that the utility relocation would happen during those months that we are prohibited from cutting trees. So there is about 19 trees and he calculated engineering estimate about \$42,000 with a 10% contingency for the removal of those trees.

Mr. Ruffa asked if he is going to go out and bid it or is he just going to request proposals.

Mr. Yelenosky stated that they will advertise for bids and then they will set a date of most likely the end of April for completion.

Mr. Price asked if Mr. Yelenosky thinks that it is going to be over \$50,000.

Mr. Yelenosky stated that he does not believe so. He thinks that the only hurdle is that it is on Rt. 82 so there is some maintenance of traffic that needs to be done then that would kind of escalate the cost.

Mr. Price asked if we are going to do, well if you go out to bid then the contractor will be responsible for resident notification.

Mr. Yelenosky stated yes, we can work with them to try to notify the residents.

Mr. Price stated just in case somebody was cutting down someone's tree that there great great grandfather planted.

Mr. Yelenosky stated that is the thing that they are going through right now is he is trying to acquire right of entries to get these taken care of prior to us entering into an agreement with the contractor so we will have the right to go on their property to do this signed by the owners of the respective properties.

Mr. Price stated that you might have the right even without that but the point being it is always good to tell them.

Mr. Yelenosky stated yes but we may not finalize our agreements for the purchase of their property but he is hoping we have right of entries so that we can go in and cut the trees down.

e. Lot Split of City owned property

Mr. Yelenosky stated that he would like to enter into an agreement with RMKole for the lot split of 1803 W. Royalton Road. He provided council with sort of a sketch of what this administrations intentions are to do with this property if this property is what we were going to, the intention was to develop it and construct the storm water retention and wetlands area however that fell through so what we are trying to do is basically sell the front house and the front pond so you can see on the map that he provided, there are 2 parcels, Parcel A and B and the city would like to retain Parcel B just over 2 ½ acres and then eventually sell Parcel A which is just under 2 acres. What this will do, it will allow us to record this plat so that there are 2 distinct parcels. The "X" on the image that he provided is an access easement which will be refined when the survey is complete.

Mr. Pavlica asked if this will stay as commercial.

Mr. Yelenosky stated that this parcel is actually zoned single family residential. It is just west of the Special Planning District. He thinks that the intention is for it to remain that. That lot split will be in the amount of about \$3,200.

f. Wallings Road Bike Lane

Mr. Yelenosky stated that what he did is kind of reached out to the designers that were designing the resurfacing project on Wallings Road to kind of 1 get there feedback and 2 see if they had any interest in completing a study on some of the alternatives that we have going about achieving this bike lane. So what he did is that he provided just a brief email from the designers which are HNTB to perform a feasibility study which is roughly in the amount of \$45,000 to complete that study and what they would look at is 3 options, 1 would be a multi-use path which would replace the existing sidewalk on one side of the road, 2 is the on street directional bike lanes and the 3rd option would be sort of a limited bike improvement so not a fully dedicated bike lane but still widening the pavement so allow for pedestrians or bicyclists to safely move up and down the road so he is just looking for feedback from council to see if we want to move forward with the feasibility study or how he should proceed.

Mr. Pavlica stated that he knows that the cost is expensive to do a bike lane but he sees a benefit of a bike lane more than widening the path of the sidewalk. The benefits for our safety vehicles to try to pass during emergency and the post office deliveries and the trash pick-up and plus the city maintains the 4' width of the bike lane so he guesses that he is still in favor of doing the bike lane.

Mr. Boldt stated that he agrees with him. We have had the legislation for 10 years.

Mr. Yelenosky asked if they want to move forward with the bike lane on Wallings Road then because this estimate will drop significantly if we just look at the one option.

Mr. Boldt asked how much does he think that it will drop.

Mr. Yelenosky stated he is not sure. Obviously we are looking at a multiple option approach here and he thinks that if we do do just the single bike lane or it will have to be dual bike lanes to allow both east and westbound traffic, one option, we can get a cost estimate and provide that to City Council. He would be more than happy to reach back out to them.

Mr. Price stated that if they did a widened area in place of the sidewalks we would still have to maintain that too wouldn't we.

Mr. Yelenosky stated yes.

Mr. Price stated that would still fall under our burden so why not keep the sidewalks and just do what Mr. Price stated.

Mr. Yelenosky stated that he thinks that we would keep the sidewalks and then just widen Wallings Road to accommodate a 4' bike lane on each side.

Mr. Pavlica stated on both sides. He thought they we said one side.

Mr. Yelenosky stated that the difficulty with one side is when you are having eastbound traffic and westbound bicyclists you need a barrier.

Mr. Pavlica stated the thought they did that on Broadview Road.

Mr. Yelenosky stated correct, but there is a sidewalk on the other side. So if there is a sidewalk on this side then he guesses we could do that approach. It is not common for that to happen. Traditionally you would install bike lanes on both sides.

Mr. Boldt stated that he guesses they will find that out in the study right.

Mr. Yelenosky stated they will have costs that we can put for both.

Mr. Stelmaschuk stated he would say one side would be good.

Mr. Boldt agrees.

Mr. Yelenosky stated that he will bring that back with just a bike lane, one option basically extending Wallings Road, widening it to accommodate a bike lane.

Mr. Boldt asked if he could do a (inaudible) and have him break the \$45,000 into the 3 different segments that you want.

Mr. Yelenosky stated sure, he can have them do that and he will present that at the next Work Session.

g. Authorization to Bid Wright and Overlook Water Line

Mr. Yelenosky stated that he would like council approval for authorization for the city to go out to bid for the Wright Road and Overlook waterline replacement project. So they will advertise for bids for that. What he included to City Council is 2 bid tabs, one for Wright Road and one for Overlook so you can see a cost breakdown and the engineers estimate for Wright Road is just under \$1 million and some of that money provided by the City of Cleveland water and Overlook is just over \$600,000.

Mr. Stelmaschuk stated just do it.

Mr. Yelenosky stated that the bids will come back for City Council approval.

Mr. Price asked if he has the PTI's (permission to install) for both of those from the EPA already.

Mr. Yelenosky stated that they are replacements so they are not new lines so we should be good.

2. Discussion from the Fire Department. Chief Hajek

a. **Contributions in Memory of Capt. Joyce for 2018**

Chief Hajek stated that they are just asking for acceptance for contributions in Memory of Capt. Joyce again. They have received more contributions in 2018 so we need another acceptance.

3. Discussion from the Police Department. Chief Vizer

a. **Accepting the new K-9 Hercules**

Chief Vizer asked if we have done everything that we need to do to accept the new canine.

Mr. Ruffa asked if it was donated.

Chief Vizer stated yes.

Mr. Ruffa stated then we will just do the standard legislation for a donation.

Chief Vizer stated that what they also need to do is turn the old dog over to Officer Adams. He does not know what type of legislation we would need for that.

Mr. Ruffa stated that he will figure that out.

4. Discussion from the Human Services Department. Mrs. Washabaugh

a. **Accepting Donations**

Mrs. Washabaugh stated that this is to accept the donations for July through December totaling \$3,892.50 for a total of \$5,170 for the year.

5. Discussion from the Recreation Department. Mrs. Horner

a. **Rectrac Upgrade and Training**

Mrs. Horner stated that the Parks & Recreation Department is requesting authorization to purchase up to \$21,305 in products and services from Vermont Systems Inc. These funds were included in the 2018 Temporary Budget under the Program Supplies Account and the upgrades are necessary for the proper maintenance and operation of their software which includes both RecTrac and WebTrac. There are 3 proposals included in the total. There is one for the regular annual maintenance which is \$5,861.66 and there is also an upgrade fee of \$3,408 which will make the site more viewable on mobile devices and then lastly is the large upgrade to a new version of RecTrac and WebTrac. It also includes onsite training which is required and this is the maximum possible cost. There is a chance that it may take less time with the trainer onsite so that is the most that it will possibly be would be 5 days of training. Then their training is not scheduled until April so they thought that they had more time to have this approved but they just let them

know that the actual upgrade work needs to start next week and be completed by January 22nd in order to have everything in line for the April training.

Mr. Pavlica asked if she did do competitive pricing on this right.

Mrs. Horner stated that they did. Since they are opening the new facility this year, they did research on about 6 other companies just to make sure that they were proceeding with the best option for the new facility and they felt that RecTrac still offers the best software option and it was the most economical to proceed with the upgrade instead of going with a whole new system.

OPEN TO THE RESIDENTS

None this evening.

COUNCIL DISCUSSION

Mr. Pavlica stated Happy Birthday to the Mayor.

Mr. Wolf stated Happy Birthday to the Mayor and his wife has a birthday Friday so Happy Birthday to her also.

Mr. Stelmaschuk wished the Mayor Happy Birthday and he hoped it would be a good one.

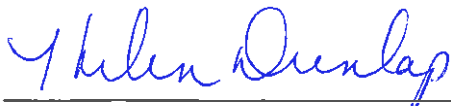
Mayor Alai stated that he would be in Healthcare Committee all day tomorrow. He thanked everybody for the birthday wishes.

Mr. Price wished the Mayor Happy Birthday and many more.

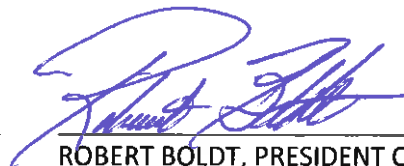
ADJOURN

Mr. Boldt stated that with no further business to come before Council, this meeting is adjourned.

The time was 8:29 p.m.



HELEN DUNLAP, CLERK OF COUNCIL



ROBERT BOLDT, PRESIDENT OF COUNCIL