

PARKS AND RECREATION COMMITTEE MEETING MINUTES

March 31, 2014

CALL TO ORDER

Mr. Pavlica called the meeting to order at 5:00 p.m.

ATTENDANCE

Mr. Pavlica, Mr. Wolf, Mrs. Horner, Mrs. Dunlap

APPROVAL OF MEETING MINUTES:

Mr. Pavlica motioned to approve the Meeting Minutes from December 9, 2013; seconded by Mr. Wolf. All voted in favor. Minutes from the December 9, 2013 meeting are approved.

OLD BUSINESS

None

NEW BUSINESS

1. Gymnasium Flooring:

Mrs. Horner has included the proposal in the packet from Kiefer Flooring. She brought a sample and showed the committee members. Kiefer Flooring is a leading manufacturer of flooring products for Parks & Recreation. Mrs. Horner explained to them what the gym floor was used for and they suggested that this product is the one that we go with. It is a maple finish so it looks like a wood floor. It is easy to clean and it is durable. A hard wood floor would have more maintenance. With this product, you could put tables and chairs on it which with a hard wood floor you would lose the multipurpose function. She has gone and seen a floor similar to this in Columbus. They are very happy with the product. She has also spoken with another contact and they raved about it. They use it for middle and high school sports. They also use their gym as a multipurpose facility. She recommends that we go with the material only plus painting quote. The total is \$31,265.00 and this was discussed at the Recreation Board and Dave DiCillo had asked that she go down and view one of the facilities. This product began manufacturing about 5 years ago and they have not had any issues with any surface chipping, peeling, edges curling and things like that. She feels like it will be a good product for our gym.

Mr. Pavlica asked about the warranty.

Mrs. Horner replied that it is a 16 year limited warranty.

Mr. Pavlica is worried about wear. He asked if that is covered under the 16 year warranty.

Mrs. Horner stated that it is, but that it is a limited warranty. It is covered at 100% for the first 5 years and then it is a tiered structure. If we did have an issue and did have to replace it, this is one third of the cost of what we would have to pay for hard wood floor.

Mr. Wolf asked if this was made out of recycled materials.

Mrs. Horner was not sure but it is all made in the U.S.A.

Mr. Pavlica is concerned about the details wearing out but made comment that sections could be replaced if they were to wear out.

Mrs. Horner also stated that after we install this product, the company would come back out and paint the basketball court, volleyball court and the two side basketball courts.

Mr. Pavlica asked if they would have a consultant on site to answer any questions that our guys would have while they are putting it down.

Mrs. Horner stated that the installation would be very similar to the installation of the flooring that was put in the Willow Room and the Service Department put that in and did a great job.

Mr. Pavlica motioned to send this to Work Session with the committee approval; seconded by Mr. Wolf. All voted in favor. This now goes to Work Session

2. Membership Fees

Mrs. Horner stated that they have proposed rates for 2014. This would take effect May 1, 2014. We have done this for the last 2 years. Instead of doing one large increase, they decided that it would be smarter to break it down into smaller 5% increases over a number of years. The department costs have gone up about 5% this year. Staffing costs have gone up with minimum wage increases and step increases, and some of the maintenance projects that we are doing here in the building are coming out of the 800 accounts where they generate the revenue from, such as the gym floor. She passed around a sheet with the 2012 and 2013 rates for comparison. She stated that even with this increase, we are still the lowest in the area. She named several prices with cities and will be sending for an attachment to the minutes.

Mr. Pavlica reiterated that we are still lower than the surrounding communities.

Mr. Wolf asked if they would expect any loss of membership with the increase.

Mrs. Horner commented that they really didn't see any changes in the numbers last year and they heard very minimal comments from those that joined or renewed their membership.

Mr. Pavlica motioned to send this to Work Session with the committee approval; seconded by Mr. Wolf. All voted in favor. This now goes to Work Session.

3. Accepting a Donation

Mrs. Horner explained that Mr. Alan Benander donated \$100 to the Youth Basketball program. He stated that his grandchildren enjoyed participating in the program and had such a positive experience that he wanted to give back with a donation to the department. So this is a request to accept that donation.

Mr. Wolf motioned to accept that donation and send to Work Session with the committee approval; seconded by Mr. Pavlica. All voted in favor. This now goes to Work Session.

4. Dick's Sporting Goods Sponsorship Agreement

Mrs. Horner explained that we did an agreement with Dick's Sporting Goods back in 2011 and then for the last 2 years they did not have a Community Relations person on staff. They have one this year and Mrs. Horner requested a meeting with them and they put together this proposal based on the programs that we are offering and the numbers of the participants in our programs. They will be giving us a \$500.00 cash donation, \$400.00 in Dick's Sporting Goods Gift Certificates that can be used to purchase supplies and things for our programs. They also are going to do 2 discount shopping days for coaches and participants where they will receive 20% off of their purchases. They will be doing team packets which are coupons, \$10.00 off of each coach and then there are miscellaneous coupons for the participants. They are doing community sports kits. This year they were able to give us 8 T-Ball kits which include a T and a nice coach bag and score book for the coaches and they also donated 400 water bottles for the Mayor's 5K Race. In exchange for that, we do an add in our brochure and we put a Dick's Sporting Goods banner up in the gym and agree to advertise the discount days and distribute the coupons. It is a great deal for the city. The total value of their donation is \$2,390.00. This is an agreement to accept these items.

Mr. Pavlica motioned to send the Dick's Sporting Goods Sponsorship Agreement to Work Session with the committee approval; seconded by Mr. Wolf. All voted in favor. This now goes to Work Session.

MISCELLANEOUS

Mrs. Horner stated that they put together a survey that the department wanted to put out. He shared this with the Mayor. He said to share this with this committee. The department would like to get an idea of which programs people are participating in, how satisfied they are, any new programs that they may want to see, and then what new facilities people would be interested in having and if they may be interested in supporting a levy to help fund those.

Mr. Wolf asked if this was an on-line survey.

Mrs. Horner stated that it would be on-line. They would send it out through constant contact which they have 6,000 contacts right now in their database. It would also be listed on the website with a link and then the Mayor would also send it out through his Mayor's Message. It would not be in the exact format that she was showing the committee with a print out because it was a rough draft. She stated that it would be entered into by Survey Monkey or the constant contact format. She was just showing the committee the content.

Mr. Pavlica asked when this was to be put out there.

Mrs. Horner stated that it probably would be out there by the end of the week.

Mr. Pavlica mentioned that there was a survey out there several years ago.

Mrs. Horner stated that there were several different versions out there and they took all of those along with the one that Brecksville had out there about the Blossom Master Plan and put ours together.

ADJOURN

Mr. Pavlica motioned to adjourn; seconded by Mr. Wolf.

Meeting adjourned at 5:18 p.m.